

**Access Health and Pharmacy Personal Information and Member Cards
(Website instructions – visit each website for mobile app instructions.)**

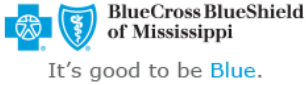
❖ **State and School Employees’ Health Insurance Information**

If you have trouble creating an account or logging in to an existing account, please call Blue Cross/Blue Shield, 1-800-709-7881 (M-F, 8am-5pm).

1. Go to [Blue Cross Blue Shield of Mississippi](https://www.bcbsms.com/): <https://www.bcbsms.com/>. Participants are considered “Members”.
2. Select **Register Now**, located below the login information.

The screenshot shows the Blue Cross Blue Shield of Mississippi website. At the top left is the logo with the tagline "It's good to be Blue." and navigation links for "About Us", "Media", "Careers", and "Site Map". A search bar is located on the right. Below the navigation bar are five tabs: "Be Healthy", "I'm a Member", "I'm a Provider", "I'm an Employer", and "Find Coverage". The main content area features a "myBlue | Login" section with a dropdown menu for "I am a ..." (set to "Member"), fields for "Username" and "Password", a "Login" button, and a "Register Now" link with a red arrow pointing to it. Below the login section is a "be Blue" section with the text "Take control of your health and live a healthier life. Get started now »". To the right is a large banner for "Women's Wellness" with the text "Click here to see our Women's Wellness campaign »". Below the banner are three columns: "Blue Primary Care" (Your home for wellness), "Blue Cross & Blue Shield Foundation" (Supporting food banks across the state), and "Exercise" (Move Toward Better Health). Each column has a "Learn More" button.

3. Select **Yes** that you are registering as a participant in the State and School Employees' Life and Health Insurance Plan and enter the information requested.



All fields with an asterisk (*) are required

Step 1: Verify Your Identity

Step 2: Set Up Your Account

Step 1: Verify Your Identity

Are you registering as a Participant in the State and School Employees' Life and Health Insurance Plan?

Yes No

*Your First Name (as registered with Blue Cross & Blue Shield of Mississippi)

*Your Last Name (as registered with Blue Cross & Blue Shield of Mississippi)

*Your Social Security Number

*Your Date of Birth

*ZIP Code on file

CONTINUE

4. Follow the instructions to create a username and password. *Note: BC/BS uses a two-factor authentication.*
5. Once logged in, you can view your deductible, claims and personal information. You can update certain personal information online; however, you must contact Human Resources in order to update your mailing address.
6. To access your health insurance ID card, select the **Your Info** tab and **Click to View ID Card** for the option to print the card.

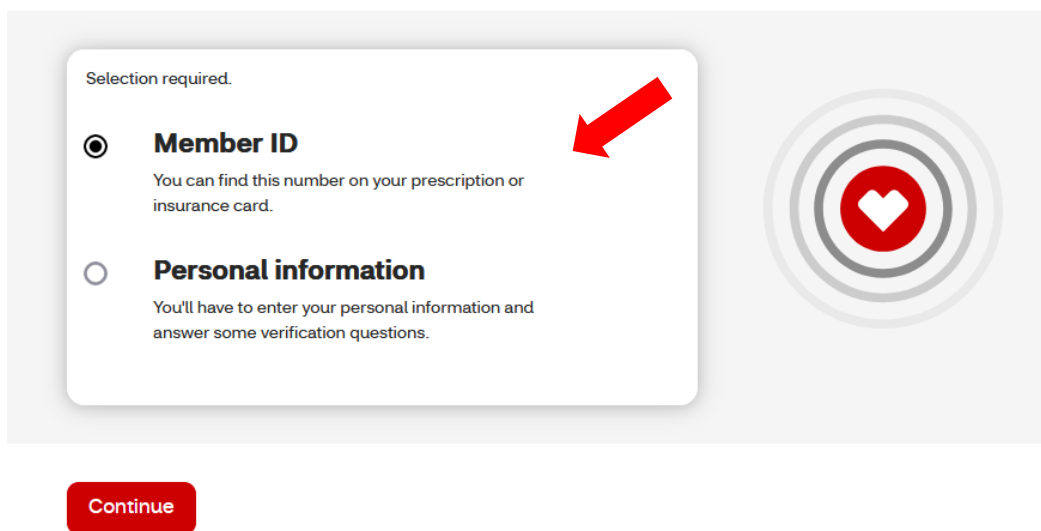
❖ CVS Caremark Pharmacy Benefit Information

If you have trouble creating an account or logging in to an existing account, please call CVS Caremark, 1-888-996-0050.

1. Go to **CVS Caremark**: <https://www.caremark.com/>.
2. Select **Register**. You will have two options to register. If you do not have your CVS Caremark card to access your Member ID number, you can select the Personal Information option.



How would you like to create an account?

A screenshot of the CVS Caremark registration page. The page has a light gray background. On the left, there is a white rounded rectangle containing two radio button options. The first option is "Member ID" with a selected radio button and a red arrow pointing to it. Below it is "Personal information" with an unselected radio button. To the right of the options is a large, faint circular graphic with a red heart in the center. Below the options is a red "Continue" button.

Selection required.

Member ID
You can find this number on your prescription or insurance card.

Personal information
You'll have to enter your personal information and answer some verification questions.

Continue

3. CVS Caremark will send a verification code to the phone number you enter during registration.
4. Once logged in, you can access prescription refills, plan information, drug cost comparisons, recent orders and your profile information.
5. To access your pharmacy card, scroll to the bottom of the web page and select **Print Member ID Card** located under **Plan & Benefits** for the option to print the card. *Note: The CVS Caremark pharmacy card is a separate card from the health insurance card.*