

PIE Council Minutes
February 08, 2013
1:30pm
Welty Board Room

Members Present: Shelly Moss, Larry Jones, Cassie Derden, Cathy Young, Mark Bean, Dave Haffly, Dionne Fortenberry, Nora Corrigan, Menuka Ban, Beverly Joyce, Erin Kempker, Carla Lowery, Nora Miller, Marty Hatton (Chair)

Members Absent: Martha Jo Mims, John Davis, Perry Sansing, Sirena Parker, Brandy Larmon, Twila Alpe, Rusty King, Jasmine Becton, Jim Borsig, Alexei Huguley

Guest: Royal Toy, Paul Mack

Approval of the minutes from January 18, 2013 meeting: A motion to accept the minutes as amended was made by Nora Miller and seconded by Dave Haffly. Council carried the motion.

1. ACTION (Marty Hatton)
 - a. Teams have been built and we have 4 chairs
 - b. Plans should be on the website soon and work can begin
 - c. Talked with Webmaster about developing true online forms for ACTION process
 - d. When we submit a new policy we need to simultaneously submit any procedure and calendar items and tie it back to a strategic plan

2. QEP (Mark Bean)
 - a. Working on draft document
 - b. Who assesses and when
 - c. Process is moving along well

3. Center for Teaching and Learning (Erin Kempker)
 - a. Meeting this afternoon
 - b. Will be working on some idea of our framework – kind of things we would like to see at the Center
 - c. We were tasked to try to find models
 - d. Couple of different models have been posted on blackboard – these are models developed for institutions that are our scale and size
 - e. Prioritize which facet of the work to tackle
 - f. Working on the proposal draft due March 15

4. CLA plus (Royal Toy)
 - a. We do feel it is beneficial for institution
 - b. Peer reviewed exam
 - c. Metrics for our institution
 - d. Individual student level piloting for the first time this year CLA+
 - e. Assessment takes 90 minutes
 - f. Get metrics for individual student - Use in advising – see where struggling specifically
 - g. The test is proctored
 - h. Working on using online proctor options
 - i. Good recommendation moving forward with the CLA
 - j. Nationally-normed; well trusted
 - k. Should cost of CLA be in the QEP budget?
 - l. If specific for QEP would charge to QEP budget
 - m. Utilize the test in more than one way
 - n. Decide what test to do when and why
 - o. Could see doing the CLA every year
 - p. Could then see where students make growth per year
 - q. Gen Ed traditionally set up for first time freshman
 - r. If done correctly can capture transfer and online students
 - s. This is a deeper planning conversation

5. GECC (Paul Mack) handout on file
 - a. Subcommittees took 5 – 8 programs and went through their SMART reports
 - b. What were they claiming to assess
 - c. Next step we are doing this semester
 - i. if claimed to have assessed same goals the previous year did they actually do it;
 - ii. if they did do it how many met the criteria they had established as their goal and how many didn't
 - d. GECC on the 1st March will produce a memo with the information found
 - e. Hope to make an annual process
 - f. Chair for one year – reassess if best way to do things or how to improve it
 - g. Never have repeatable data
 - h. Have been directing our attention in the wrong way
 - i. Gen Ed assessment critical for SACSCOC
 - j. SACSCOC has set Gen Ed assessment up as a separate standard

6. Online application – it is coming; it is just taking longer than would like. Hopefully it will be available this summer.

7. Diversity (Marty Hatton)
 - a. Last May the campus submitted our campus diversity plan
 - b. By the end of month we must have confirmed what our definition of underrepresented is
 - c. Must have this defined for the report out that is due by the end of the month
 - d. Plan will be revised to incorporate elements we are being ask to report out on
 - e. IHL wants additional information
 - f. General aspect is not negotiable
 - g. Push out to campus for data request
 - h. Determine who needs to be reporting out