

**PIE Council Minutes**  
**Friday, May 1, 2015**  
**10:00 a.m.**  
**Welty Board Room**

**Members Present:** Carla Lowery (Chair), Wesley Garrett, Dave Haffly, Jennifer Moore, Nora Miller, Maridith Geuder, Joyce Pate, Brandy Larmon, Holleen Krogh, Sade Meeks, Nancy Wheeley, Brenda Dickey, Marty Brock.

**Approval of Minutes**

A motion was made by Joyce Pate to approve the March 18, 2015 minutes. A second was made by Nora Miller. The motion carried.

**Unfinished Business**

Policy Statement #3538

-A handout of the policy statement with changes was distributed to the Council.

-Changes to the policy are:

Section 1: the word “develop” changed to “assess and recommends.” Also, add at the end of Section 1: “to support the mission of the University.”

Section 2: change “The Associate Vice President for Academic Affairs or another appointee selected by the President” to “Members of the PIE Council and chair are appointed by the President.” Also in this section, the College of Business and Professional Studies’ name was updated, wording regarding the alumni board member was updated to “one University alumni representative,” and “Director of Institutional Research and Assessment” was added.

Section 3: change the three-year terms to five year terms.

-The policy will allow PIE Council to not just review data and information but recommend action.

-A motion to accept the changes to the policy was made by Maridith Geuder. A second to the motion was made by Dave Haffly. The motion carried.

TracDat Software

-Mississippi State and University of Mississippi are using TracDat Software.

-Institutional Research has the funds in their budget for purchase, and the software will be managed by Institutional Research and Assessment.

-The institution is moving to *Canvas* as the LMS. Data and information can be imported and exported between *Canvas* and TracDat.

-The SMART process would likely be the first portion to be implemented in TracDat.

-A comment was made that this decision should be left to Institutional Research and Assessment; there was a consensus in support of this opinion from Council members.

-Institutional Research and Assessment will adopt TracDat.

**New Business**

Alternative Process for ACTION

-A subcommittee is needed to develop an alternative process for ACTION.

-ACTION was not used by academic departments in 2014-15

-The subcommittee will consist of: Carla Lowery, Wesley Garrett, Maridith Geuder, and Dave Haffly.

-Each subcommittee member can do independent research prior to conferring.

Permanent Meeting time for PIE

-Carla Lowery will check all other committee schedules and make recommendation for a permanent day and time for PIE to meet for 2015-16. It will likely be early afternoon of the first Friday of every month.

The meeting adjourned at 10:24 a.m.