

PIE Council Minutes
Friday, August 26, 2016
1:30 p.m.
Welty Board Room

Member Present: Carla Lowery (Chair), Andrew Moneymaker, Ashley Chisolm-Whitten, Barry Smith, Brandy Larmon, Brian Anderson, Cathy Young, Dave Haffly, Holly Krogh, Jennifer Miles, Jennifer Moore, Leigh Anne Puckett, Marty Brock, Melinda Lowe, Nick Adams, Nora Miller, Ross Whitwam, Todd Gale, Wesley Garrett, and Aisha Ghimire (in attendance for Quincy Hughes)

Approval of Minutes

Members reviewed the minutes of the April 22nd, 2016 meeting. Proposed changes included correcting a typo in NSPARC. A motion was made to accept the minutes with proposed change by Nora Miller. A second to the motion was made by Barry Smith. The motion carried.

Welcome New Members

One new student: Aisha Ghimire. One returning member: Cathy Young. One new member from Tupelo Nursing: Leigh Anne Puckett.

Review of Council Meetings for this Academic Year

Meetings will be the 4th Friday on the month at 1:30 in the Welty Board Room.

September 23rd
October 28th
January 27th
March 24th
February 24th
April 28th

University Mission Review

The University Mission Statement was last revised August 15th, 2013, after the SACS DNP visit, because “research” needed to be added to accommodate the addition of the doctoral program.

Within the past year, the Carnegie classification for the University has changed. Carla also noted that we are the only institution to include the Carnegie classification in the mission statement.

Proposed changes included to reword the first sentence in the mission statement to take out the Carnegie phrasing, so the mission doesn't have to go through edits every time the Carnegie classification changes.

Nora Miller proposed “Mississippi University for Women (MUW), a public institution since 1884, provides high-quality undergraduate and graduate education...” A motion was made to drop “Carnegie” and insert “public institution since 1884” by Dave Haffly. A second to the motion was made by Cathy Young. The motion carried. One editorial change was identified, add a hyphen between Speech Language.

Carla will present the proposed changes to Cabinet and the President and from there on to IHL.

SACSCOC Requirements 3.3.1.2 and 3.3.1.3 and Non-Academic Unit Assessment Plans and Review

Carla reviewed the SACSCOC requirements for reviewing assessment plans for both academic and non-academic units stated in the SACSCOC Resource Manual, which was in the agenda packet provided to the PIE council members prior to the meeting.

Carla also went over the need for the non-academic units to be broken into Academic and Student Support Services and Administrative Support Services, due to SACSCOC requirements. To gain a better understanding of those support services, a master list of non-academic units broken into their respective categories was created and placed in the University's Planning Guide.

SACSCOC requires that non-academic units be reviewed by a broad group on campus. PIE council will review the non-academic plans by breaking into 5 subcommittees of 3-4 people assigned 5-6 assessment plans. The subcommittees will be led by a subcommittee leader, and they will need to meet and review the plans utilizing an Evaluation Checklist to verify that all requirements for the plans have been met. Also, subcommittee members should look at these plans from an outside reviewer's perspective. In fact, in the agenda packet regarding the SACS Resource Manual material, all of the questions listed should be answered, because those tie back to the Compliance Report.

Carla notified the council that the plans have already been reviewed by both the non-academic unit's Cabinet member supervisor and Elizabeth Carter (assessment specialist) to stay consistent across campus.

An email will be sent to each subcommittee group with a listing of their assigned non-academic assessment plans and the Evaluation Checklist. The members were also told that additional information for the plans could be found on the Institutional Research website. If any of the members have questions or concerns, they should contact Elizabeth Carter. The deadline for the reviews are September 19th, before the next PIE council meeting where a discussion will be held to go over the subcommittees' notes. After that, coordinators will be notified of concerns regarding their plans.

On a final note, Carla stressed the importance of this review by stating again that SACSCOC requires that we have evidence of actually reviewing these plans.

The meeting adjourned at 2:00 p.m.