

Council of Chairs Meeting Minutes

April 12, 2024

12:15pm

Zoom

Members present: Tracee Watkins, Wesley Garrett, David Carter, Mary Helen Ruffin, Maria Scott, Dorothy Berglund, Dee Larson, Alex Stelios-Wills, Irene Pintado, Julia Mortyakova, Barry Smith, Kristi DiClemente

- I. Call to Order/Approve or Amend Agenda
Dee Larson moved to accept the agenda, Dorothy Berglund seconded.
The motion passed unanimously.

- II. Reading/Approval of March 2024 Minutes
Dee Larson moved to approve the March 2024 minutes, Irene Pintado seconded
The motion passed Unanimously

There was no Unfinished Business

- III. New Business
 - a. Policy Review-
 - PS 3515 Academic Council
The only changes are to review every 5 years, instead of every 2 years, and the Director of Women's College will be added as a member.
Julia Mortyakova made the motion to approve these changes, Dorothy Berglund seconded the motion, and the motion passed unanimously

 - PS 3540 General Education Curriculum Council
Dorothy Berglund brought up the concern that reinstating the GCC is a recommendation of SACS, but not a requirement. Because we voted to disband it, why aren't we now voting as a faculty to reinstate it? Is there time to hold a vote? Instead we are bringing back the old policy for GCC. She expressed concern that with two representatives for each college and one per school & library, the representation might be lopsided since most General Education courses are in Arts & Sciences. This raises the question whether Arts & Sciences has adequate representation on the Council. She suggested three representatives per college, and one per school and the library.
Dee Larson expressed concern about having more weight for Arts & Sciences on the Council, and asked how three members would be different? Dorothy Berglund indicated that it could help when there isn't a quorum.

Irene Pintado asked if it could be like Faculty Senate, where when representatives for all colleges aren't present, there can't be a vote.

The recommendation was made to change the quorum rules to be like Faculty Senate: one member from each College and School would be needed to have a quorum. And it was suggested that a provision to encourage members to send a proxy if they needed to be absent.

There was further discussion of Section 2, and the recommendation was made to change the 5-year rule and tenure-track.

Irene Pintado made a motion to recommend quorum rules to mirror or be more like the Faculty Senate quorum rules. Dorothy Berglund seconded the motion.

The motion passed unanimously.

There was discussion of a recommendation to remove 5-year and tenure-track requirements for membership on the Council. Dee Larson thought that those rules suggest that we do not trust department chairs to make good choices for committee assignments. It was noted that the policy provides for an option to overlook those rules with permission from the deans. Kristi DiClemente noted she was on UCC when she was only a VAP so why make the rules so much stronger for GCC?

Barry Smith moved to change the language of Section 2 to "Members must be full-time faculty members of The W." Julia Mortyakova seconded the motion.

The motion passed unanimously.

Barry Smith requested a point of order to ask whether we voted to approve PS 3540 with recommendations only or also PS 3508. Wesley Garrett agreed that we needed to discuss PS 3508 before moving on to the Women's College.

PS 3508 Undergraduate Curriculum Council

The changes to this policy involve taking the General Education Curriculum responsibilities out of this policy. UCC will no longer hear General Education Curriculum changes.

Irene Pintado asked if the General Education Curriculum Council policy will come back to us again. The 60-day review date is in June, so we won't see it, but Wesley Garrett will keep us updated on its progress.

Barry Smith made a motion to approve the changes to PS 3508 pending approval of PS 3540. Dee Larson seconded the motion. The motion passed unanimously.

PS XXXX Women's College Advisory Committee

Julia Mortyakova asked how the author can be the Director of the Women's College when a director hasn't been named? Who was the author for this policy now?

Irene Pintado raised the issue that if a representative selected is in a department that doesn't teach courses in the college or in Women's, Gender, and Sexuality Studies, they won't be very helpful on the committee. For instance, Public health is the only department in that college that has WGSS classes. If the committee is

making decisions about curriculum, and they don't teach WGSS classes, does that make sense? Dee Larson asked whether representatives would come back and talk to the college to get feedback from their peers? She also suggested there may be more WGSS classes in other departments in the future, once the Women's College is approved. If the goal is to get everyone on campus to be involved in the Women's College then we'll have to bring in other disciplines.

Kristi DiClemente indicated that the issue she has with the policy is that we don't know what the Women's College is going to look like yet, so this policy may be putting the cart before the horse.

Kendall Dunkelberg said that this policy provides a structure for making those kinds of decisions about what the Women's College will be. We don't need it to know all the answers to consider what kind of committee will oversee that.

Barry Smith noted that this board advises the director and will make recommendations. The policy may not be all that important at this point because it is only advisory board.

Julia Mortyakova asked why we would need an advisory committee if it doesn't do anything?

Barry Smith replied that this is a committee to get something going. We're not making a weighty decision, because the Women's College doesn't exist yet.

Wesley Garratt noted that Council of Chairs has three options: to approve, disapprove, or approve with changes. No changes to the policy were suggested.

Dee Larson made the motion to approve the policy. Kendall Dunkelberg second the motion. The motion passed with 9 votes for approval and 3 opposed.

Kristi DiClemente indicated that she voted for the motion because the committee not going to do anything. Barry Smith added that he voted for the motion because wanted Council of Chairs voted for Women's College.

Dee Larson noted that each college gets to decide who is on the committee, so we can do our best to recommend the best members.

Wesley Garrett noted policy will probably come up for review again soon once the Women's College is approved and created.

- b. Academic Council Update- Irene Pintado
 - i. Budget sheets have changed
 - ii. Plan on putting 171 and 172 into the Gen Ed
 - iii. Faculty Qualification table to explain why a faculty member is qualified will be revisited. Will probably change table that was repetitive
 - iv. Evaluation of faculty must be done by April 30
 - v. 0 credit courses policy statement will be a policy drafted next academic year. SACS wants to know why there is one.
 - vi. Online attendance policy. Will revisit during next meeting

Discussed policies that we discussed today.

- c. Administrative Council Update- Wesley Garrett (notes sent via email 4/5/24)

- i. Notes sent last week. Al old news
- ii. There is still money for Fund A \$2400 in the fund, by June 30
- iii. Will go to May and will send us notes.

d. Elections for 2024-25

Each college to have a rep on the executive committee and rotate among college or schools.

We could ask Bob if he'd like to do that. Otherwise Dee Dee will be the secretary.

Irene will become Chair of Chair

Dunkelberg will Vice Chair

Barry moved nominations closed, Alex seconded

IV. Announcements

- a. Early Scholar Orientation – Freshman is today and Transfers on 4/19
- b. Voting deadlines: Faculty of the Year by midnight tonight; Gen Ed. Branding by April 26
- c. Commencement May 3
- d. Other announcements
 - i. Music concerts announced
 - ii. The Nest opens in Hogarth on Monday
 - iii. Counselors recruitment event on April 19.
 - iv. 7 from community colleges coming so far 10-1:30 for various activities.